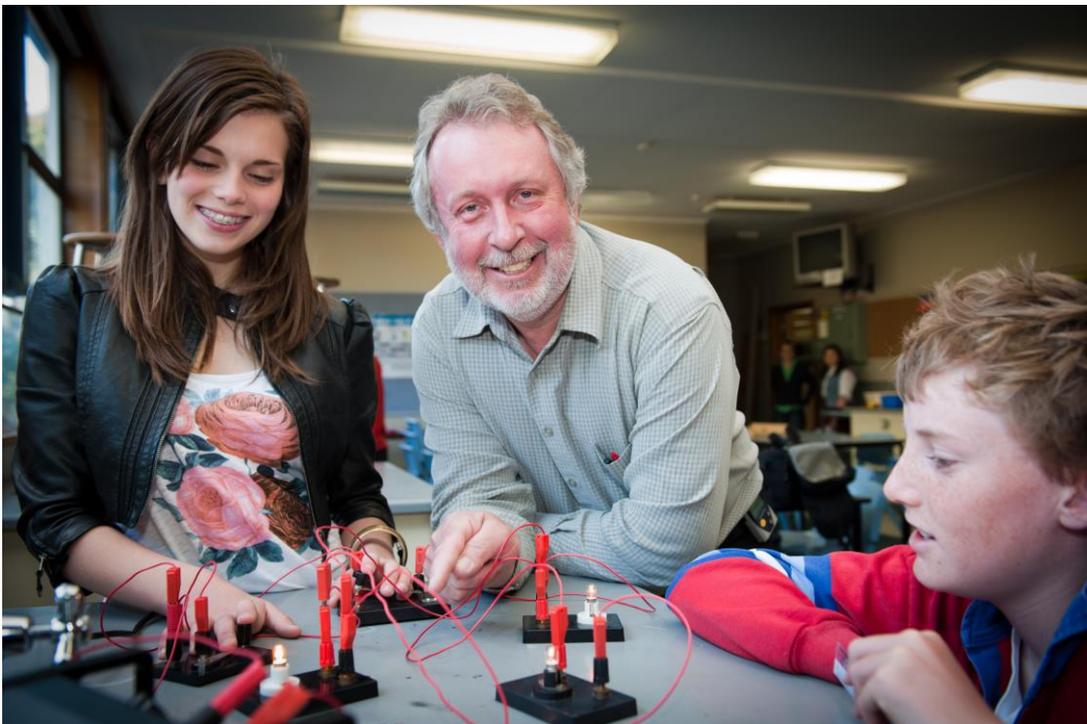




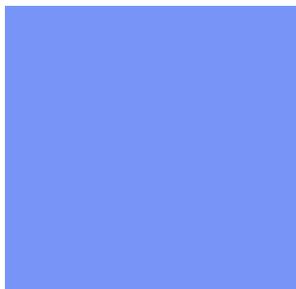
TEACHERS
REGISTRATION
BOARD TASMANIA

Progressing from Provisional to Full Registration



Board Policy

7th April 2020



Progressing from Provisional to Full Registration

Section 14 of the Teachers Registration Act 2000 provides for the process by which a person may obtain a grant of full registration following a period of provisional registration.

The *Teachers Registration Act 2000* provides for a two categories of registration – Full and Provisional Registration and Specialist Vocational Education and Training Registration. Full and Provisional registration together comprise one category of registration and recognise the qualifications, teaching experience and competencies of teachers who are trained to teach in the school sector which delivers educational services to students from Kindergarten to Year 12.

The Teachers Registration Board grants either provisional or full registration upon application to applicants based on the provisions of the Act and the relevant Board policies. An applicant who meets all other requirements for full registration but who does not meet teaching experience requirements for full registration and has not demonstrated, or is not able to demonstrate that his/her professional practice meets the Proficient Stage of the Australian Professional Standards for Teachers for Teachers, is likely to receive a grant of provisional registration.

The Board may also grant provisional registration for other reasons.

Provisional registration is always granted for a period of up to 5 years. This period is referred to as the cycle of registration. Provisional registration will always be granted subject to one or more conditions. These conditions will reflect the fact that the criteria for full registration have not been met. One condition will specifically require the registrant to meet these criteria and move (progress) to full registration within the first cycle of provisional registration granted by the Board.

Progressing from Provisional to Full Registration

In order to progress from provisional to full registration a teacher with provisional registration must satisfy the Board that he/she:

- has met any conditions placed on his/her provisional registration;
- meets the criteria for full registration;
- has taught to the satisfaction of the Board, for one FTE year (at least 185 FTE days) in schools or colleges in Australia and New Zealand, or TasTAFE, or other educational settings as negotiated with the Board during the period of provisional registration; and
- has demonstrated his/her teaching competence against the Proficient stage of the Australian Professional Standards for Teachers to the satisfaction of the Board.

The process of preparing and managing the application should be undertaken in conjunction with the teacher's principal/manager, who, as part of the application, must provide a report in an approved form comprising:

- the manner in which the applicant has performed his/her teaching duties,
- recommendations as to the applicant's suitability for full registration, and
- any other matter the Board considers relevant.

All teachers who apply to progress to full registration are responsible for ensuring that the application form and report have been completed in full and the process of preparing and making the application has been undertaken in compliance with Board requirements.

Outcome of Submitting an Application to Move from Provisional to Full Registration

Upon receipt of a completed application, the Board will make one of the following decisions:

- If satisfied that the teacher meets the criteria for full registration and if satisfied that the teacher has complied with the requirements of the process and completed these in a satisfactory manner -
 - grant the applicant full registration.
- If not satisfied that the teacher meets the criteria for full registration and/or if not satisfied that the teacher has complied with the requirements of the process and completed these in a satisfactory manner -
 - maintain the teacher's provisional registration,
 - provide written reasons for this decision.

The Board is not bound by the recommendation of a principal/manager when assessing an application to progress from provisional to full registration.

If, as part of the assessment process it appears likely that the Board may not be satisfied that the teacher is of good character or fit to be a teacher, the teacher will be given an opportunity to appear before the Board.

Roles and Responsibilities

It is the responsibility of the teacher who wishes to progress from provisional to full registration to initiate, undertake and complete the process within their first cycle of provisional registration (as granted by the Board). If a teacher with provisional registration does not move to full registration within this timeframe his/her teacher registration will expire at the end of their cycle of provisional registration.

In this circumstance the teacher can apply for registration again; the new application will be assessed against registration criteria and relevant Board policy.

Board Audits

It is the responsibility of the Board to ensure that a quality assured assessment system is in place for those teachers moving from provisional to full registration. To this end, the Board will conduct random audits of the processes undertaken by schools/employers under this Policy in the previous 12 months. This will include an audit of the evidence of teaching competence and suitability for full registration used in preparing the application.

Both the teacher who has moved from provisional to full registration and the principal/manager who has made the recommendation, must keep all the evidence and associated information presented as part of the application process for a period of no less than 12 months from the time the recommendation was made and the application submitted.

Failure to do so may result in the Board reviewing the registration status of the teacher and placing a condition on the teacher's full registration.

Assessment and decision making processes under this policy

The Board has delegated authority to assess and determine applications for progressing from provisional to full registration under this Policy to relevant Officers of the Board.

An applicant may apply in writing to the Board for a review of any decision of the Delegated Officer made under this Policy.

An applicant may also apply to the Magistrates Court (Administrative Appeals Division) for a review of a decision made by the Board or Delegated Officer under this Policy.