

## Student Good Character Determination (SGCD) is only for University of Tasmania students

The Board will undertake an assessment of pre-service teacher education students enrolled at the University of Tasmania against good character and fitness to be a teacher provisions as described in Sections 17J and 17K of the *Teachers Registration Act 2000*.

Only those students who are deemed to be of good character and fit to be a teacher under this process will be approved to undertake professional experience in Tasmanian schools, colleges and TasTAFE.

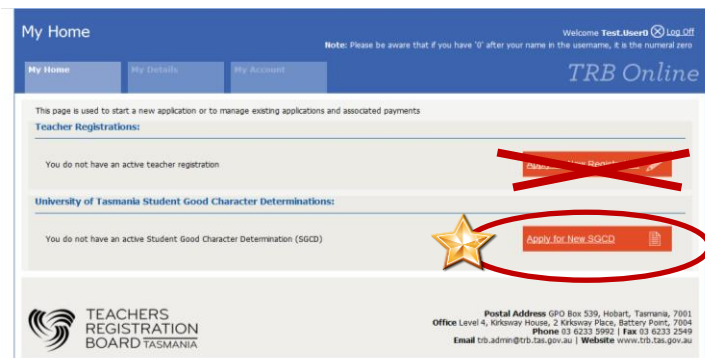
## How to apply for a Student Good Character Determination

### 1. Create a record in TRB Online.

- If you are applying for the first time you will need to [Sign Up](#) and establish an account.
- If you already have a record with us (previous UTAS education student or LAT Holder) login as an [Existing User](#).

### 2. Login into your TRB Online account to:

- Apply for a New SGCD (UTAS Student Good Character Determination).
- Make a payment of \$26.00
- **DO NOT** "APPLY for NEW Registration" the first option on TRB Online



### 3. Complete the required form

Provide to the Board:

- Your completed and signed [Statement of Consent and Indemnity Form](#)
- Certified copies of documentary evidence as listed on page two of the form.

### 4. Receive updates on the progress of your application

You will receive email notification:

- When your payment is received and reconciled
- If you need to provide any additional information to the Board

## 5. How long will my application take?

All applications can take up to four weeks to finalise, many are finalised at around 10 days. When your application is complete (online application submitted, payment and documentary evidence received in a standard required by the Board) we will generate an internal national record of conviction (RoC) request from our CrimTrac Agency.

Approximately 40 % of RoCs are returned in approximately 10 – 21 days from receipt of evidence AND payment. We need to wait until we receive that report back to confirm your character and fitness to teach before final approval can take place, and we cannot gauge how long that might take. Every application is processed as quickly as possible.

You cannot commence your professional experience in a Tasmanian school until your Student Good Character Determination has been formally approved.

## 6. Notification of Student Good Character Determination status

If the Board **approves your application** for a Student Good Character Determination:

- You will be notified by email
- UTAS will also be notified
- You can log into your TRB Online account to view/ print your certificate and read about your rights and responsibilities as a student teacher.

If the Board **does not approve your application** you will be notified in writing.

For more information see [Frequently Asked Questions](#).