

# The Teachers Registration Board of Tasmania is calling for Expressions of Interest from practising, registered teachers to participate in the Board's *Committees of Inquiry*

One of the primary functions of the Teachers Registration Board of Tasmania is to investigate and conduct inquiries and hearings into complaints and other matters related to the good character, competence and fitness to teach of registered teachers in Tasmania. When necessary the Board establishes committees of inquiry (under Section 21 of the *Teachers Registration Act 2000*) to conduct inquiries and hearings.

Committees of inquiry are comprised of one member of the Board and two - four registered teachers who are regarded as having relevant expertise and experience.

**The Board is now calling for expressions of interest from practising, registered teachers who would like to be involved in this important area of the Board's work.**

## **The Role of a Committee of Inquiry**

- The role of a committee of inquiry is to conduct inquiries and hearings, to consider evidence, and determine the facts of matters arising from complaints and disciplinary notifications from employers to the Board about registered teachers.
- After conducting an inquiry the committee makes recommendations to the Board about the evidence and facts of the matters being considered.
- The Board then considers the recommendations and determines the appropriate outcome. This may include taking disciplinary action against the registered teacher involved.

## **Committee Structure and Training for Committee Members**

- Committees are made up of not less than two and not more than four registered and practising teachers and one member of the Board.
- All committee members will undertake an initial training program.

## **Support for Committee Members**

- Travel, accommodation costs and meals (where applicable) will be covered or provided by the Board.
- The Board will also cover the cost of relief teachers employed to replace committee members (where applicable).

## Lodging Your Expression of Interest

Expressions of Interest must include:

1. A current CV
2. A short written statement outlining the skills and expertise you believe you will bring to the Committee of Inquiry and your capacity to fulfil the selection criteria (below).
3. Names and contact details for two professional referees
4. Names and contact details for two personal referees

Expressions of Interest should be marked *Confidential* and sent to:

Registration and Compliance Officer  
Teachers Registration Board of Tasmania  
GPO Box 539  
Hobart 7001

Expressions of Interest can also be emailed to [admin@trb.tas.gov.au](mailto:admin@trb.tas.gov.au)

**Expressions of Interest must be lodged by 5 pm June 20<sup>th</sup> 2014**

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## Selection Criteria

Committee members are required to:

- Be of good character.
- Have a comprehensive practical understanding of professional ethics.
- Maintain confidentiality, independence and impartiality.
- Comply with the Committee Members' Code of Conduct.
- Conduct themselves in a manner which promotes confidence in the committee's processes and impartiality.
- Comply with procedural directions given by the Board.

Committee members must also:

- Be available to participate in inquiries and hearings as required.
- Participate in training and professional development programs.

## Selection Process

The selection process will involve attendance at a one day workshop. Applicants may also be invited to a formal interview.

## For More Information

Contact Rob Rolfe: 6165 5973 (Tuesday to Thursday) [rob.rolfe@trb.tas.gov.au](mailto:rob.rolfe@trb.tas.gov.au)