

Circular

Date: 28 February 2019

To: Panel Members (including Principals and Mentors) located in the **North and North-West**

From: Teachers Registration Board Tasmania

Subject: **Professional Learning Opportunity – Information Session for Principals/Mentors/Panel Members in schools with PRT/Applicants for the Change of Registration Category process that have sent their completed EoI form to the TRB**

Date: Monday 18th March 2019

Time: 3.30pm – 5.00pm

Locations: **North:** Mackillop Centre, 384 West Tamar Road, Riverside (see attached map)

North-West: Tenison Woods Centre, 10 Tucker Street, Ulverstone (see attached map) – *presentation is via video conferencing for this location*

Presenter: Ann Moxham, Manager Professional Standards and Initial Teacher Education (ITE) Accreditation, Teachers Registration Board Tasmania.
**The Teachers Registration Board would like to formally acknowledge Matt Jones from Catholic Education Office Tasmania for hosting these sessions.*

Anticipated Outcomes:

1. Clarity about the process involved
 - a. *The components of it and responsibilities of those involved*
 - b. *The processes/responsibilities of Panel members and of the Principal (re audit and recommendation reports)*
 - c. *How to recognise a suitably annotated evidence item (or set)*
2. Where and how to obtain further support/guidance.
3. Clarity about Categories of Registration and Career Progression in the Tasmanian & National contexts.

Registration Form:

See overleaf

REGISTRATION FORM

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RSVP:

Please complete the information below and return via email to infosessions@trb.tas.gov.au **by cob Tuesday 12 March 2019.**

NAME	
SCHOOL	
EMAIL	
MOBILE	
SESSION LOCATION THAT YOU WOULD LIKE TO ATTEND I.E. NORTH OR NORTH-WEST	

Note:

1. *There is a minimum attendance number of participants for this session. We will contact you and advise if a session is not available.*
2. *At the Information sessions there will be an attendance sheet for participants to sign. Certificates of Completion will only be sent to those participants who have signed the attendance sheet.*

DIRECTIONS FOR NORTHERN PARTICIPANTS

MacKillop Centre, 384 West Tamar Rd, Riverside.

Entry via Entrance to school, office to right hand side of the school in the car park. Please use this car park.



DIRECTIONS FOR NORTH-WEST PARTICIPANTS

Tenison Woods Centre, 10 Tucker Street, Ulverstone.

Location is in the grounds of Sacred Heart School.

